

Podcast Storyboard Template

A complete podcast storyboard to read before planning your own: a short narrative episode laid out scene by scene, with the speaker, the key line, the sound cue and the timing for each box. Works for narrative shows and class projects.

8 min episode · 7 segments

Seven boxes for an eight-minute narrative episode. The example tells the story of a school's first robotics team; swap in your own story and keep the shape.

BEFORE YOU RECORD

- A storyboard decides the order and shape. Only script word for word the lines that have to be exact: the hook, the turning point and the closing line.
- Mark every clip you still need to collect, such as an interview or a sound, before recording day. Missing clips are what stall narrative episodes.
- In a group project, give each person one or two boxes to record. Assemble the episode afterwards by editing the transcript.
- Read the whole storyboard aloud with timings. If the boxes add up to more than your target length, cut a scene rather than rushing every one.

01. Box 1: Hook

20 sec

[speaker, line, sound, duration]

[sound: a buzzer, then a crowd groaning] NARRATOR: Our robot had been on the field for eleven seconds when it drove straight into a wall.

02. Box 2: Where we are

1 min 30

[set the place, the people and the question]

NARRATOR: [School name] had never had a robotics team. Six students, one borrowed classroom and a deadline eight weeks away. The question: could a team that started from nothing finish at all?

03. Box 3: What happens

2 min

[the main event; mark clips you need to collect]

[interview clip to record: team captain on the first build] NARRATOR: The first robot took three weeks to build and three minutes to break.

04. Box 4: Complication

1 min 30

[what made it harder, or a second point of view]

[interview clip to record: the teacher who lent the classroom] NARRATOR: Then, two weeks before the competition, the classroom was needed back.

05. Box 5: Turning point

1 min

[where the story changes direction; plan a pause or music change]

[music drops out] NARRATOR: So they moved the whole build into the captain's garage.

06. Box 6: Resolution

1 min 30

[what was learned or decided; return to the opening question]

NARRATOR: They did not win. But the second robot made it through every match, and the wall from the first eleven seconds became the team's logo.

07. Box 7: Closing line

20 sec

[the last thing the listener hears, word for word]

NARRATOR: Next year they are coming back. They say they know where the walls are now. *[music up and out]*

USAGE

Free to use. Adapt this storyboard for any show or class project. No credit required.

Record it with Hilite — hellohilite.com

Studio-quality audio from your laptop mic. Free to start.